# Haines Borough Borough Assembly Meeting #424 May 25, 2021 MINUTES Approved

 <u>CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL</u>: Mayor OLERUD called the meeting to order at 6:30 p.m in the Assembly Chambers and led the pledge to the flag.

**Present:** Mayor **OLERUD**, Assembly Members Jerry **LAPP**, Gabe **THOMAS**, Cheryl D. **STICKLER**, Carol **TUYNMAN**, Paul **ROGERS**, Caitlin **KIRBY**.

**Staff Present:** Alekka **FULLERTON**/Interim Manager/Borough Clerk, Jila **STUART**/Finance Director, Ed **COFFLAND**/Director of Public Facilities, Carolann **WOOTON**/Contract and Grants Administrator and Steven **AUCH**/Tourism Director.

Visitors Present: Don TURNER Jr., Jean SMITH, Sydney WRAY, Burl SHELDON, Dee OWENS, Lorrie DUDZIK, Cindy JONES, Tresham GREGG, Leslie ROSS, Jim GREEN, Sara CHAPELL, Lucia CHAPELL, Tom MORPHET and many others on zoom.

### 2. APPROVAL OF AGENDA & CONSENT AGENDA

The following Items were on the published consent agenda indicated by an asterisk (\*)

3A - Approve Minutes from 05-10-21 Board of Equalization

3B - Approve Minutes from 05-11-21 Regular Assembly Meeting

11A1 - Resolution for Community Assistance Program

11B1 – Introduction of Ordinance 21-05-585 Approving Lease Application

**Motion: ROGERS** moved to "approve the agenda/consent agenda," and the motion carried unanimously.

# \*3. APPROVAL OF MINUTES

- A. 05-10-21 Board of Equalization
- B. 05-11-21 Regular Assembly Meeting

<u>Note</u>: The motion adopted by approval of the consent agenda: "approve minutes of the 05/10/21 Board of Equalization and 05/11/21 regular borough assembly meeting."

- 4. <u>PUBLIC COMMENTS</u>: TURNER, SMITH, WRAY, SHELDON, OWENS, DUDZIK, JONES, GREGG, ROSS, GREEN, S. CHAPELL, L. CHAPELL, MORPHET
- 5. ASSEMBLY COMMENTS: None
- 6. MAYOR'S REPORT AND COMMENTS:

Mayor **OLERUD** reported on his visit with Morgan Neff from AIDEA, Beach Road update, Congratulations to Wesley Verhamme, Happy Birthday to Gabe Thomas.

# 7. PUBLIC HEARINGS

### A. New Tour - Fly Guides LLC - Commercial Tour Permit

Mayor **OLERUD** opened and closed the public hearing at 7:06 pm since no member of the public chose to speak on this Ordinance.

Greg Schlachter described his proposed tour.

**Motion**: **ROGERS** moved to "Authorize the borough clerk to issue Fly Guide LLC a 2021 commercial tour permit, including the Chilkoot Corridor, if all permitting conditions have been satisfied," and the motion carried unanimously in a roll call vote.

### 7. PUBLIC HEARINGS - Continued

B. Ordinance 21-04-583 - Second Hearing

An Ordinance of the Haines Borough, Alaska, Providing for the Establishment and Adoption of the Operating Budget, Capital Budget, and Capital Improvement Plan of the Haines Borough for the Period July 1, 2021 Through June 30, 2022.

Mayor **OLERUD** opened the public hearing at 7:10 pm and the following members of the public chose to speak:

### **SHELDON**

Hearing no further comments, the Mayor closed the public hearing at 7:13 pm.

<u>Motion</u>: LAPP moved to "Schedule Ordinance 21-04-583 for a third public hearing June 8, 2021," and the motion carried unanimously.

<u>Primary Amendment</u>: STICKLER moved to "Appropriate \$112,055 to Sheldon Museum for staffing needs for FY22,"

**Secondary Amendment**: **STICKER** moved to "amend the amount to \$42,055 to the Sheldon Museum to account for the previous line-item transfer," and the amendment carried unanimously.

And the motion, to "Appropriate an additional \$42,055 to the Sheldon Museum for staffing needs for FY22" carried unanimously.

<u>Primary Amendment</u>: LAPP moved to "Allocate \$61,142 of CARES Act funds to FY22 Fund 20 for Ambulance costs and provide \$10,000 for Local Emergency Planning," and the motion carried unanimously.

<u>Primary Amendment</u>: LAPP moved to "Allocate \$25,000 for FY22 Swimming Pool expenses (to open the pool in August) and recognize \$12,500 in additional revenue from the School District," and the motion carried unanimously.

<u>Primary Amendment</u>: LAPP moved to "Increase the Lands budget by \$10,500 for a Planner instead of a Planning and Zoning Tech," and the motion carried unanimously.

<u>Primary Amendment</u>: LAPP moved to "Allocate \$5,000 of CARES Act funds to HEDC for 2020 community assistance with CARES Act grants," and the motion carried unanimously.

<u>Primary Amendment</u>: LAPP moved to "Allocated \$40,000 of CARES Act funds for CWS program (program to be developed)," and the motion carried unanimously.

<u>Primary Amendment</u>: **ROGERS** moved to "Transfer \$167,511 from the Areawide General Fund to the Townsite Service Area to pay for an estimated cost for police service outside the Townsite based on the FY22 Police budget and the proposed 50% formula reviewed during the May 6 COW," and the motion carried unanimously.

<u>Primary Amendment</u>: **STICKLER** moved to appropriate \$5,000 of CARES Act funds to the Haines Chamber of Commerce," and the motion carried 5-0 after **THOMAS** was allowed to recused himself from the vote since his significant other is the Executive Director of the Chamber of Commerce.

**Primary Amendment**: **LAPP** moved to "increase the Public Works budget by \$75,000 for Roads," and the motion carried unanimously.

C. Ordinance 21-04-584 - Second Hearing

An Ordinance of the Haines Borough Amending Title 3 Revenue and Finance, Chapter 3.70 Property Tax Levy, Providing for the Addition of Section 3.70.080 Tax Adjustment on Property Affected by a Disaster.

# 7. PUBLIC HEARINGS

C. Ordinance 21-04-584 - Continued

Mayor **OLERUD** opened and closed the public hearing at 7:41 pm since no member of the public chose to speak on this Ordinance.

Motion: ROGERS moved to "Adopt Ordinance 21-04-584," and the motion carried unanimously in a roll call vote.

# 8. STAFF/FACILITY REPORTS

A. Interim Borough Manager

**FULLERTON** provided an update to the written report and responded to a few questions.

B. CFO Report – FY21 Q3 General Fund Financial ReportSTUART responded to a few questions.

# 9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

- A. Public Safety Commission Minutes from 4/21/21
- B. Solid Waste Working Group Minutes from 4/15/21 and 5/6/21
- C. Museum Board of Trustees Minutes from 4/9/21
- D. Tourism Advisory Board Minutes from 4-22-21

### 10. UNFINISHED BUSINESS - None

### 11. NEW BUSINESS

### A. Resolutions

### \*1. Resolution 21-05-915

A Resolution of the Haines Borough Assembly approving certain unincorporated communities and their respective nonprofit entity for participation in the FY22 Community Assistance Program.

<u>Note</u>: The Resolution was adopted by approval of the consent agenda: "Adopt Resolution 21-05-915."

### 2. Resolution 21-05-916

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a contract with PDC Engineers for the Haines WWTP Influent Inflow and Wet Well project design for an amount not-to-exceed \$42,969.

No member of the public desired to speak on this Resolution.

<u>Motion</u>: LAPP moved to "Adopt Resolution 21-05-916," and the motion carried unanimously in a roll call vote.

# **B.** Ordinances for Introduction

# \*1. Ordinance 21-05-585

An Ordinance of the Haines Borough approving the lease application for the lease of an area not-to-exceed 50'X50' of Haines Borough parcel C-LTR-04-2920 and authorization for the Borough Manager to negotiate a lease for Assembly approval.

<u>Note</u>: The Introduction of Ordinance 21-05-585 was adopted by approval of the consent agenda: "Introduce Ordinance 21-05-585 and set a first public hearing for 6/08/21 and a second public hearing for 6/22/21."

### C. Other New Business

- **EOC Update**
- 2. **Displaced Residents Update**
- TAB Action Request Chilkoot Corridor Moratorium (Resolution 18-05-756) Motion: ROGERS moved to "Eliminate the transfer clause from the Chilkoot Corridor Moratorium," and the motion carried unanimously.

**Museum Board of Trustees Request** 

Motion: STICKLER moved to "Broaden the conversation about the potential transfer of the Shelton Museum building with primary stakeholders before any official action is taken," and the motion carried unanimously.

- 12. CORRESPONDENCE
- 13. SET MEETING DATES
  - A. Confirmation of First Lutak Dock Town Hall Meeting June 3 at 6:30 pm
  - B. Second Lutak Dock Town Hall Meeting June 24 at 6:30 pm
- 14. PUBLIC COMMENT: DUDZIK, TURNER
- 15. ANNOUNCEMENTS/ASSEMBLY COMMENTS/DIRECTION TO THE MANAGER: LAPP, **THOMAS**

16. ADJOURNMENT - 8:26 pm

ATTEST:

Douglas Olerud, Mayor

ARINES BOD Fullerton, CMC, Borough Clerk

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